

BURRTON UNIFIED SCHOOL DISTRICT NO. 369

Burrton, Kansas

July Board Meeting
July 11, 2016
Board Room

The July meeting of the board of education was called to order by Karl Matlack (named as temporary chairperson) at 7:02 pm on Monday, July 11, 2016 in the board room with the following present: Sara Durner, Aaron Hurst, Mark Young, Superintendent Joan Simoneau and Board Clerk Sharon Wells.

Board members absent were: Scot Brownrigg, Jessica Jensen and Derrick Unruh.

Visitors to be recognized were: Glenn Koster, Harvey County Independent and Tyler Hoopes, MS|HS Principal.

Sara Durner moved that the agenda be approved with a change to add 7.V. Superintendent Action Plan; 7.W. Track Drainage; and 7.X. BOE Resignation. Aaron Hurst seconded the motion, which carried 4-0.

Sara Durner nominated Karl Matlack as board president for the 2016-17 fiscal year. Mark Young seconded the motion. The vote carried 4-0. Karl Matlack accepted the position as president.

Mark Young nominated Aaron Hurst as board vice president for the 2016-2017 fiscal year. Sara Durner seconded the motion. The vote carried 4-0. Aaron Hurst accepted the position as vice president.

Jessica Jensen entered the meeting at 7:06 pm.

Karl Matlack moved that the consent agenda be approved as follows: pledged securities report; July 1, 2016 unencumbered cash balances; gifts and grants. Sara Durner seconded the motion, which carried 5-0.

The board discussed the following items:

- A. June 2016 KASB Board Policy Updates
- B. 2016-2017 Budget
- C. Bond Issue Update
- D. Middle School Cross Country
- E. Superintendent Action Plan for Board Expectations

Sara Durner moved to approve the following appointments:

- Board Clerk, Health Insurance Representative, and KPERS Representative - Sharon Wells
- Assistant Board Clerk, Health Insurance Representative, and KPERS Representative - Tyler Hoopes and Leslie Campbell
- Treasurer - Tammy Unruh
- Freedom of Information Officer - Tammy Unruh
- Food Service Determining Official - Raenita Unruh and Leslie Campbell

- Truancy Reporting Officers - Joan Simoneau, Tyler Hoopes and Jordan Elliott
- Expulsion Hearing Officer - Joan Simoneau
- Coordinator for Homeless Children - Jordan Elliott
- Board's Agent (pertaining to federal programs, food service, purchasing, coop, service center, food service hearing official and district hearing official - Joan Simoneau
- Federal Program Compliance Officer - Joan Simoneau
- Activity Fund Authorization - Tyler Hoopes

Mark Young seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve to adopt 1,116 hour calendar for 2016-2017 school year. Aaron Hurst seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the destruction of accounting records for the fiscal year 2010-2011. Payroll, driver's education, and student records are permanent records and will not be destroyed. Jessica Jensen seconded the motion, which carried 5-0.

Karl Matlack resolved that the regular meeting of the Board of USD No. 369 for the 2016-17 fiscal year be held on the dates listed below:

Monday, August 8, 2016	Monday, February 13, 2017
Monday, September 12, 2016	Monday, March 6, 2017
Monday, October 10, 2016	Monday, April 10, 2017
Monday, November 14, 2016	Monday, May 8, 2017
Wednesday, December 14, 2016	Monday, June 12, 2017
Monday, January 9, 2017	Monday, June 26, 2017 (year-end)

and that the regular meeting time will be 7:00 p.m. and the place will be in the board room adjacent to the USD office. The board reserves the right to adjourn any regular meeting to another time and place. Sara Durner seconded the motion, which carried 5-0.

Jessica Jensen moved that the board approve the State Bank of Burrton as our official depository for 2016-2017. Mark Young seconded the motion, which carried 5-0.

Aaron Hurst moved that the board approve the official depository pledge secure all deposited funds or the school must receive a letter or irrevocable credit from the State Bank of Burrton through UMB Bank of America, Salina, KS for 2016-2017. Karl Matlack seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the appointment for Aaron Hurst to serve on the Special Education Cooperative Board, as of a member, with the other six board members as alternatives for 2016-2017. Sara Durner seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the appointment for Derrick Unruh to serve as a contact person for KASB Governmental Relations Network for 2016-2017. Sara Durner seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the appointment for Sara Durner and Evan Thach to serve, for a four year term, on the Recreation Commission. Sara Durner's term will end June 30, 2019 and Evan Thach's term will end June 30, 2020. Aaron Hurst seconded the motion, which carried 5-0.

Aaron Hurst moved that the board approve for USD 369 to participate in Title I, II, IV, and V and REAP programs for 2016-2017. Sara Durner seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the following resolution waiving generally accepted principals for 2016-2017.

“WHEREAS, the Unified School District No. 369, Burrton, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 369, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2016.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 369, Burrton, Kansas, in regular meeting duly assembled this 11th day of July 2016, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2017.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District No. 369 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.”

Mark Young seconded the motion, which carried 5-0.

Aaron Hurst moved that the board approve the mileage reimbursement at \$.54 p/mile for 2016-2017. Sara Durner seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the law firm of John Canton of Martindell, Swearer & Shaffer in Hutchison as USD 369’s official school attorney for 2016-2017. Jessica Jensen seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the Harvey County Independent as USD 369’s official newspaper for 2016-2017. Mark Young seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the following resolution for 2016-2017.

“That the clerk be authorized to pay certain bills which are due at a date that either a discount for payment by a certain date can be taken advantage of or a penalty assessed by a certain date can be avoided when such dates are prior to a meeting of the Board, and that bills paid in this manner will be listed and presented to the Board for approval at the next regularly scheduled meeting.”

Jessica Jensen seconded the motion, which carried 5-0.

Aaron Hurst moved that the board approve to authorize the limits of the petty cash funds to be \$1,500 in the district office as authorized by K.S.A. 73-8208 for 2016-2017. Sara Durner seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the substitute teacher pay at \$100.00 p/day; after ten consecutive days in the same position, the rate will increase to 1/181 of the base salary, retroactive to the beginning of the consecutive service for 2016-2017. Aaron Hurst seconded the motion, which carried 5-0.

Mark Young moved that the board rescind the approval of an interest bearing savings account at State Bank of Burrton and approve changing our #507 general account to an interest bearing checking account at State Bank of Burrton. Karl Matlack seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the hiring of Billy Roudybush for the HS Volleyball Assist Coach for the 2016-17 school year. Sara Durner seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the hiring of Tyler Hoopes for the MS Girls Head BB Coach for the 2016-17 school year. Jessica Jensen seconded the motion, which carried 5-0.

Aaron Hurst moved that the board approve the hiring of Kenna Teel for the MS Girls Assist BB Coach for the 2016-17 school year. Sara Durner seconded the motion, which carried 5-0.

Sara Durner moved that the board approve the Superintendent Action Plan as presented for the 2016-17 school year. Karl Matlack seconded the motion, which carried 5-0.

Aaron Hurst moved that the board approve a change order to the track renovation to include the drainage area to the southeast of the track for a total amount of \$3,366.00. Jessica Jensen seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the resignation of Board Member Scot Brownrigg effective immediately. Aaron Hurst seconded the motion, which carried 5-0.

Karl Matlack moved that the board approve the following resolution for our board vacancy.

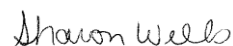
“WHEREAS, a vacancy exists in the membership of the Board of Unified School District No. 369, Harvey County, Kansas; and

WHEREAS, K.S.A. 25-2022 authorizes a Board of Education to fill such vacancies no sooner than fifteen (15) days following publication of notice in a newspaper having general circulation in the school district.

BE IT RESOLVED, that the clerk of the Board of Education of Unified School District No. 369, Harvey County, Kansas, shall cause such notice to be published in the Harvey County Independent newspaper.”

The meeting adjourned at 8:22 p.m.

Respectfully submitted,



Sharon Wells
Board Clerk